



## **Sidney Job Service Employers' Committee**

### **Meeting Minutes**

June 15, 2010

#### **Employers Attending**

Sharon Nelson – Sidney Sugars  
Lisa Aisenbrey – Sidney Health Center  
Rene Goss – Sidney Public Library  
Kelli Bousquet – Richland Economic Development

#### **Job Service Staff Attending**

Jacklyn Damm  
Colleen Topp  
Vernette Torgerson

#### **Treasurer's Report (no report this month – this is from March 2010)**

Checking	\$ 445.92
Savings	\$4,725.67

#### **Old Business**

##### **Review of Goals/Action Plan 2010**

**OHSA 10 Training:** July 20<sup>th</sup> from 8 am to 5:00. (Lunch on their own) , and July 21<sup>st</sup> 8:00 am to 12:00. There will be a \$25 fee. Training is being conducted by MT SHB (Safety & Health Bureau) and will be held at the USDA Ag Research Meeting Room in Sidney. To register call the Sidney Job Service at 433-1204. Space is limited to 24, so if you know of anyone that would like to attend, please have them call and reserve their place soon. We agreed on a \$50 budget for snacks. We will have muffins the morning of the 20<sup>th</sup> and the Sidney Library will donate popcorn for the afternoon. Kelli offered to make coffee cake for the morning of the 21<sup>st</sup>. Thanks Rene and Kelli!! Blue Rock will be donating beverages for both days. A PSA has been emailed out to surrounding media. Eagle 93 has contacted us and will be running the PSA during the "Community Calendar" morning show and during Munching for Lunch over the noon hour. We also heard back from MidRivers and they will also run the PSA starting June 10, 2010. We have emailed and faxed the information to our business list.

**Opportunity Fair:** October 14, 2010 – Located at in the new Richland County Fair Building. Vernetta reported we currently have 9800 square feet reserved. Cost will be \$425 to rent the space and a \$300 cleaning deposit. We will also need to have liability insurance. Jamie, the director of the fair, recommended checking with Seitz Insurance. We will be able to rent the kitchen area or more space if needed. Discussion

of size of booth and rent space fees. We estimated approximately a \$2,000 budget which would also include radio ads. A fee per booth of \$45 was suggested. Also a fee of \$80-\$100 was suggested for a company wanting to bring equipment. We will invite other vendors, such as the Boy Scouts or 4-H to sell food outside of the fair building but will not charge a fee for their participation. Tentative times are 10 am – 7:00 pm. “Save the Date” post cards have been mailed out to all schools grades 6-12 in the region 5 area. We discussed having an area for speakers. Who is our targeted audience? Need to address this in the letters to vendors so they know how to prepare.

**Fall Generational Speaker:** We ran out of time and did not get an opportunity to discuss this but information was passed out to members that were present for their review. Several of us from Sidney and Glendive Job Service were able to meet with Shelly Popp, who Wendy Sampson’s marketing rep, and she was able to give us more information. This is the information I received by email and I have attached the flyer she sent as well.

Attached is a flyer for your review about our “Culture Clash . . . Managing the Multi-Generational Workplace”. It’s a great idea to link together with Glendive’s JSEC, because it will definitely save you on mileage expenses. In fact, Wendy Samson, who gives the workshops is on the west end of the state presenting for Libby’s JSEC group today and will do a different presentation tomorrow morning for the Polson JSEC. Attached is our conference flyer so you can see a list of the other presentations available.

We offer a special discounted rate for Montana JSEC Chapters. Our standard ½ day presentation rate is \$1,800.00. It is reduced to \$1,000.00 for JSEC’s. Expenses billed separately are travel/mileage @ .55/mile, hotel, per diem and participant materials. If you want, we can send you a master copy for the handouts and you can make them yourself – also a cost savings.

**JSEC/Sidney Chamber of Commerce January Speaker:** Wade was unable to attend this month’s meeting but emailed me information regarding the speaker they would like to bring in January 2011 for their annual banquet and a customer service seminar. Time did not allow for us to discuss this goal either but information was distributed at the meeting. Discussion has been held to collaborate with the chamber to bring in Laure Brown. He emailed me a proposal he received from her. I have also attached it with this email.

**New Business:** It was suggested that we either use our full name of “Job Service Employer Committee or to perhaps be known as “Richland County Job Service Employer Committee” do help better identify ourselves to the public. Vernetta reported this would be the best time to make the change since she is working on updating the bylaws so this could be included.

**Action items:** We need everyone to review the generational and Chamber speaker information and email me your thoughts ASAP. Please reply to all so we can have somewhat of an email conversation. ***Thanks everyone!!***

**Next Meeting: Tuesday July 20<sup>th</sup> – Noon - Millers Corner**